

Constitution of the Scandinavian Club

Augustana College, Rock Island, IL

Preamble

We, the members of the Scandinavian Club of Augustana College, have adopted and established the following organizational constitution, and hereby obligate ourselves, before each other, to observe the same.

Article I – Name

The organizations name shall be the Scandinavian Club (off-campus referred to as the Augustana Scandinavian Club).

Article II – Purpose

The Scandinavian Club's purpose is to inform Augustana College students of Scandinavian culture, history, and language. This is achieved through interactive and engaging activities such as games, movies, dinners, trips, retreats, workshops, etc.

Article III – Officers

President

The President is responsible to the membership and to the Club Advisor. The President shall reside over all meetings if at all possible. The President has the power to call special meetings. The President shall vote only in case of a tie. The President must assume responsibility of any Special Committees. The President is in charge of advertising meetings and promoting special events.

Vice-President/President-Elect

The Vice-President is responsible to the President. The Vice-President shall assume the President's activities in case of their absence. The Vice-President is also responsible for recruitment activities and goal setting. The Vice-President serves for two years, one as Vice-President followed by a year as President.

Secretary

The Secretary is responsible to the President. The Secretary shall assume the responsibilities of the President in the absence of the President and Vice-President. The Secretary shall be in charge of all correspondence. The Secretary shall take minutes of the meetings and present the minutes to the membership via email and/or at the next meeting. The Secretary shall also take minutes at the Officers' meetings and distribute those minutes to the Officers.

Treasurer

The Treasurer shall be responsible for managing the Club's accounts and reimbursements. The Treasurer shall collect the Club dues (if any). The treasurer shall keep records of all financial transactions and

produce a financial report at the end of the school year to be passed to the incoming President and Treasurer.

Club Advisor

The Advisor is a current faculty or staff member who serves an active role in advising the club's organization and activities. The Advisor is knowledgeable about College policies and procedures which pertain to student organizations and informs the Club President of the same. The Advisor offers guidance to the organization on goal setting, organization management, program planning, problem solving, and group evaluation.

Article IV – Membership

Membership is open to all students enrolled at Augustana College. Members shall have an interest in the purpose of the organization, but do not need to have any background in the language or Scandinavian heritage. Members will be expected to attend meetings and participate in events.

Article V – Meetings

Meetings shall be held twice a month, or as deemed necessary by the President, with some additional events happening on weekends or evenings. The President shall determine the place and date of the meetings that best suits the membership.

Article VI – Elections

Section I – Yearly Elections

Elections shall be held yearly. Voting shall take place in person and elected officers announced by the Advisor. If a club member cannot attend the voting meeting, they may cast their votes by submitting a ballot via email to the Advisor prior to the scheduled voting meeting. The offices shall each be elected from separate lists, but candidates can run for up to two offices, specifying their preference.

The Vice-President/President-Elect shall be chosen from one list. The Secretary shall be chosen from one list. The Treasurer shall be chosen from one list. All offices shall be for one year except for that of the Vice-President/President-Elect, which serves as one year as Vice-President followed by another year as President. Officers may run for an additional office in subsequent years except for once having served as the Vice-President/President.

Section II – Special Elections

Should an officer not be able to fulfil their appointment, a special election can be held. The President can call a special election. If the President is vacating their role, the Vice-President will move into that position for the remainder of the year and also serve their additional year as President. A special election will be held for the role of Vice-President.

Article VII – Special Committees

The President can appoint Club members to Special Committees to carry out Club tasks. Examples of Special Committees may include: Homecoming, Julbord Dinner, Sankta Lucia Celebration or any other special event that requires additional planning and organization.

Article VIII – Amendments

Any changes or additions to this constitution shall be proposed and read at a Club meeting. If the amendment is approved by a 2/3 majority it shall immediately become effective and the constitution will be amended to reflect the change.

Article IX – Ratification

If this constitution is approved by a 2/3 majority it will become the standard rule for the Scandinavian Club proceedings.

Created: 8/22/14

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