

Augustana College

Flexible Spending Account Plan Highlights

Augustana College is once again offering you the opportunity to enroll in the Flexible Spending Account Plan for 2018. The Flexible Spending Account (FSA) plan will be administered by TRISTAR Benefit Administrators. Provided below is important information about your **2018** Flexible Benefit Plan.

HIGHLIGHTS

Plan Year:	September 1, 2018 – August 31, 2019
Medical Account Maximum Contribution:	\$2,650
Claims May Be “Incurred” Between:	September 1, 2018 – November 15, 2019
Claims Submission Deadline:	90 days following the end of the plan year
Dependent Care Account Maximum Contributions:	
Employee: Married Filing a Single Federal Tax Return:	\$2,500
Employee: Single, Head of Household, or Married filing a Joint Federal Tax Return:	\$5,000
Claims May Be “Incurred” Between:	September 1, 2018 – August 31, 2019
Claims Submission Deadline:	90 days following the end of the plan year
Internet Address:	www.myRSC.com
Customer Service:	
Telephone Number:	800-456-4584 Option 4
Service Hours	8:00 AM – 4:30 PM CST
Claim Submission Address:	TRISTAR Benefit Administrators PO Box 65887 West Des Moines, IA 50265
Fax:	515-453-2354 or 515-224-7367
Email:	flex@tristargroup.net

Debit Cards:

New cards will only be issued if you are a new enrollee or if your current card is expiring.

Debit Card Claim Substantiation Requirements:

You may be required to provide receipts for some purchases made with your flex debit card. Please retain copies of all receipts for any debit card purchases. TRISTAR Benefits Administrators will notify you if a copy of a receipt is required.

Flex Claim Filing Procedures:

If a receipt is required, go online to myRSC.com to complete a claim form. Then either upload the receipt via the website or print the claim form and email, fax or mail the form and the receipt to TRISTAR Benefit Administrators at the number/address listed above.

